



Parklands Function Agreement

A 10% deposit is required within 14 days of your provisional booking to confirm your room hire.

Full payment must be made 8 weeks before your function, this can be in instalments or full pay.

4 weeks before your function, you will be invited to meet with your co-ordinator to discuss final arrangements and numbers.

Cancellation of the function after the full balance has been paid (8 weeks before the wedding) shall mean that only 50% of the final payment will be refunded and the other 50% retained by Parklands.

The company shall not be liable for any delays in performing its duties as a result of causes beyond its control.

The company shall not be responsible for any damage to or loss of any property left on the premises or damage to any vehicles or its contents.

You will be responsible for any damage to the property, fixtures, fittings and decorations caused by your guests.

Please note the Parklands has a zero tolerance policy against any aggressive or violent behaviour and use of any drugs. Should any situation occur, Parklands has full authority to remove any individuals from the premises or cancel the function with immediate effect.

Please sign this agreement below:

I/ WE understand and agree to the terms and conditions of our booking.

Signatures:

Print Names:

Date: Date of Function: